

Urban Neighbors Board Meeting

Thursday, January 3, 2008

Sperry Van Ness Offices, Chase Tower, 100 N Broadway, Ste 2525, OKC, OK 73102

Present: Brian Engel, Mark Gibbs, Brian Hammond, Steven Newlon (arrived late), Brett Price, Robert Robles, Holly Shelton.

Absent: Jeff Bezdek, Andy Burnett, Paige Gregory, David Remy

Draft Minutes

I. Call to Order

The meeting was called to order at 6:35 PM by Brett Price, UN President.

II. Approval of Minutes

The minutes of the December 4, 2007 UN Board Meeting were unanimously approved.

III. Draft UN By-Laws

Brett Price chaired a wide-ranging discussion about the latest version of the By-Laws presented by Mark Gibbs. Not every specific change and comment on this version was covered and Brett Price invited all Board members to send comments to Mark Gibbs who will compile a new draft. Mark Gibbs indicated that the plan would be for the Board to approve a version at the February Board Meeting and that would be recommended to the membership at the February Social. A business meeting would then be held as a part of the March Social where the By-Laws would be formally presented to the membership for approval.

IV. Treasurer's Report

Robert Robles presented a brief written report which showed a bank balance of \$864.92. He asked about a \$24.87 debit to Transfirst LLC which was identified by Mark Gibbs as a charge by the UN's credit card payment service. Robert Robles still needed to have his name added to the account but believed that a letter from the UN President would be sufficient. He noted that mail was piling up in the UN mailbox and asked for authority to handle this as appropriate. A motion stating that *Any UN mail delivered to the UN mailbox is property of the UN and as such the President, Secretary and Treasurer may open and process this mail* was passed unanimously. Current check-signing authority and approval levels were discussed and it was agreed that the Board would designate signatories at the next meeting.

V. Website Update

Not given as Paige Gregory was absent. Brett Price said he would be meeting with Paige Gregory and this would be pushed next month. Steven Newlon asked and Brett Price confirmed that there would be a "second opinion" bid.

VI. Social Committee Report

Holly Shelton and Mark Gibbs described the preparations for the upcoming January 10 Social to be held at Red Prime, to be branded as "Gear Up for Cycling Downtown." Holly Shelton asked for announcements to go into the registration desk handout and said these will all be reviewed by Brett Price to make sure our message is consistent. She talked briefly about contacts with Café do Brasil regarding the February Social and the upcoming UN Bowling League. An offer of sponsorship of a Social at a location at Penn and NW 28th was brought

up but the Board felt that, while provision of catering at a location such as Untitled [ArtSpace] would be very welcome, UN meetings should not be held outside the UN area.

VII. Membership Committee Report

Brian Hammond reported that he had been developing procedures for handling new members with Mark Gibbs. Brian was asked for the membership numbers and breakdown and only estimates could be provided, a situation which will be rectified for the next Board meeting.

VIII. New Business

None.

IX. Announcements

None.

X. Adjourn

The meeting was adjourned by Brett Price at 7:48 PM.

Respectfully submitted:

Mark Gibbs, Secretary