

Urban Neighbors Board Meeting

Tuesday, March 4, 2008

Mahaffey & Gore Offices, 300 NE 1st Street, Deep Deuce, Oklahoma City, OK 73104

Present: Andy Burnett, Brian Engel, Mark Gibbs, Paige Gregory, Brian Hammond, Steven Newlon (arrived late), Robert Robles, David Remy, Holly Shelton.

Absent: Jeff Bezdek, Brett Price

Guest: Chris Henson

Minutes

I. Call to Order

The meeting was called to order at 6:32 PM by Paige Gregory, UN Vice-President.

II. Approval of Minutes

The minutes of the February 7, 2008 UN Board Meeting were unanimously approved.

III. Draft UN By-Laws

Mark Gibbs presented the latest draft and summarized the few comments received after review by both the Board and the Resident Members. No changes were made and a motion was unanimously passed that the ***Board recommended these By-Laws by approved by the Membership at the March 13 Business Meeting.*** Voting procedures at this meeting were discussed. Mark Gibbs said Resident Members would be provided with different colored nametags at the front desk to allow easy identification of eligible voting members if it was necessary to go to a roll call vote or secret ballot. Mark Gibbs said the final version of the By-Laws would be emailed to members within the necessary seven days before the Business Meeting.

IV. PR, Marketing and Website Update

Paige Gregory reported on upcoming mailings for the March Social and that she had been working on news releases with Steven Newlon. David Gordon, a new UN member had expressed interest in joining the advertising committee. The idea of incentivizing people to sell advertising for the UN was raised but the Board felt that, though we may evolve to such a situation for now, people should be doing so to support the organization. Paige Gregory passed on a message that Brett Price wanted to hold Executive Committee meetings on the Tuesday two weeks after the monthly Board Meeting. The issue of whether these would be open was briefly discussed. Paige Gregory discussed Wingo.com, The Oklahoman's community event listing data feed provided by The Oklahoma which is managed by Michelle Kelly, which could be integrated into the UN's existing site. Paige Gregory then said that she was resigning as PR and Marketing Committee Chair. Anybody interested in this position was invited to contact Brett Price. Current priorities for the UN website were determined by the Board to be increased content, the calendar, contact information for Board members (possibly including their photos), and advertising.

III. Treasurer's Report

Robert Robles presented a written report which showed a bank balance of \$1,036.04 at February 29, 2008. A Paypal account is now set up to take payments and it just needs to be added to the Website. The issue of current signatories on the UN bank account was discussed. After an amendment instructing the Treasurer to expedite the process of updating

bank account signatory information was rejected, a motion was unanimously passed stating that *all current Executive Committee members have signatory authority for the Urban Neighbors bank account*. Robert Robles noted that because of extensive Homeland Security information requirements for non-profit association bank account signatories he would be contacting the Executive Committee members for this information shortly. When Holly Shelton bought up reimbursement for recent expenses it was found that, due to an administrative error, the By-Laws that had just been approved for recommendation to the membership still required two signatories for checks over \$100, rather than \$250 as suggested earlier. A motion to change these By-Laws was unanimously passed that *checks over \$250 would require two signatures*.

IV. Social Committee Report

Holly Shelton reported that the Social Committee was now meeting regularly after the monthly Board meetings and so would be meeting at 7:45 PM this evening after this meeting. Arrangements for the upcoming Social and Business Meeting at Mickey Mantle's on March 13 were discussed. The Mayor will take questions in a Town Hall format at the April 10 Social (which will be at the Skirvin as there was a clash of dates for the Art Museum), starting at 5:30 PM. Questions should be submitted to the Board beforehand, who will then compile the list to be asked. Holly Shelton intends to complete a calendar of Social locations and themes for the rest of the year shortly. May will be at the Park Harvey apartments and July will be at the Redhawks. She then presented a plan for a UN Downtown Fund Raising Home Tour that had been prepared by Liz Carr of the Social Committee. The Board supported moving forward with this project. The Symphony Show House at Maywood Park and UN members acting as guides on the buses for the DOKC Home Tour were discussed. Holly Shelton mentioned a MySpace page for the UN, that she was looking at having regularly monthly events that would be more casual than the monthly Socials (such as the upcoming Blazers game for which free tickets for UN members were still available), and that the UN bowling league was going well.

V. Membership Committee Report

Brian Hammond quickly raised five points for the Board to consider:

- Was Brett Price still available to be the guest speaker at the upcoming Rotary meeting on Thursday, March 6? (Yes)
- A meeting with OCPD will be held at 5:30 PM at the Montgomery on Tuesday, March 11 to discuss safety and security on the western side of Downtown.
- In Brian's opinion, all UN meetings, including Executive Committee meetings, should be open.
- Do we need some kind of problem solving process that will help us define what we want to accomplish?
- Setting up a UN Member's skills bank.

VIII. New Business

A presentation was given by Chris Henson, graphic designer, who had been invited by Robert Robles. This item was taken early in the meeting after the Minutes had been approved in order not to keep the guest unnecessarily. Options for developing and producing hardcopy newsletters and fliers were given. At the end of the meeting Steven Newlon reported that he was working on getting professional name badges for Board Members and that he hoped to have these ready by the March Social. The need for money for a small PA system owned by the UN was raised.

IX. Announcements
None.

X. Adjourn
The meeting was adjourned by Paige Gregory at 7:37 PM.

Respectfully submitted:

Mark Gibbs, Secretary